

# Accessing the LAS Battery of Assessments Audio Files on INSIGHT

# ● ● ● Access the DRC INSIGHT Portal



# www.drcedirect.com

The screenshot shows the DRC INSIGHT Portal login interface. On the left, there is a white login box with the DRC INSIGHT logo at the top. Below the logo are two input fields: 'Username' with the text 'user@datarecognitioncorp.com' and 'Password' with a masked password '\*\*\*\*\*' and a 'Show Text' checkbox. A blue 'Sign in' button is positioned below the password field, and a link for 'Forgot your password?' is located at the bottom of the box. To the right of the login box, the page has a dark blue background with white text. It starts with a 'Welcome to the DRC INSIGHT Portal' heading, followed by a welcome message from Data Recognition Corporation (DRC) and instructions on how to access reports. Below this, there is a section titled 'ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME' with a link to the training resources. At the bottom of the page, there are links for 'Privacy Policy', 'Terms of Use', and 'Contact Us', along with the DRC logo and copyright information '© DRC Insight 2020'.

## ● ● ● Accessing the Audio Files



- Click on MY APPLICATIONS >> General Information:

The screenshot shows the 'MY APPLICATIONS' dropdown menu in the DRC INSIGHT LAS LINKS system. The menu is organized into several sections:

- PARTICIPANT PREPARATION**
  - Student Management
  - Student Group Management
  - Test Administrator Management
  - User Management
- TEST PREPARATION**
  - Test Management
- POST-TEST ACTIONS**
  - Student Management
- SCORING AND REPORTING**
  - Educator Scoring
  - Report Delivery
- GENERAL INFORMATION** (highlighted with a red box and a red arrow pointing to it)
  - General Information
- TECHNOLOGY SETUP**
  - Central Office Services
- OTHER LINKS**
  - Professional Learning

Below the menu, there is a section titled 'ROME' with the following text:

Publicly accessible versions of the Online Tools Training are available. Please copy the link below into Google Chrome to access these practice browser for this public version of the Online Tools Training.

WBTE Portal: <https://wbte.drctdirect.com/LL/portals/ll>



# ● ● ● Accessing the Audio Files



- Click Documents
- Choose Manuals/Guides
- Click Show Documents

General Information | Announcements | **Documents** | Downloads | On-Demand Tutorials

### Documents

Documents

**Instructions**

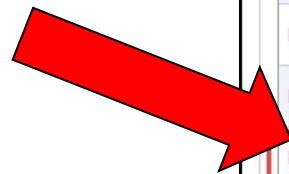
Administration: LAS Links (dropdown)

Document Type: **Manuals/Guides** (dropdown)

**Show Documents**

Drag a column header here to group by that column

Documents			
Administration ▲	Document Type ▲	Title ▲	Description
LAS Links	Manuals/Guides	LAS Links Central Office Services (COS) Installation	COS Installation Quick Start Guide
LAS Links	Manuals/Guides	LAS Links National Digital Library	Digital Library: Navigational Guides and Videos
LAS Links	Manuals/Guides	LAS Links Online Headset Recommendations	Guidance on headsets to use for student testing
LAS Links	Manuals/Guides	LAS Links Portal User Guide	INSIGHT Portal Guide
LAS Links	Manuals/Guides	LAS Links TUG - Volume I	Technical User Guide Volume I - Intro to LAS Links
LAS Links	Manuals/Guides	LAS Links TUG - Volume II	Technical User Guide Volume II - Central Office
LAS Links	Manuals/Guides	LAS Links TUG - Volume III	Technical User Guide Volume III - INSIGHT
LAS Links	Manuals/Guides	LAS Links TUG - Volume IV	Technical User Guide Volume IV - Troubleshooting
LAS Links	Manuals/Guides	preLAS and LAS Links Audio Files	Links to preLAS and LAS Links Audio Files





## LAS Links Help Desk

866.282.2250 (7:00 a.m. - 8:00 p.m. EDT)

Email: [LASLinksHelpDesk@datarecognitioncorp.com](mailto:LASLinksHelpDesk@datarecognitioncorp.com)

If you already called in and have a case, provide your case number for expedited service.

[www.LASLINKS.com](http://www.LASLINKS.com)

