



LAS Links Online

Ending Incomplete Tests



● ● ● Ending Incomplete Tests



Ending Incomplete Tests

For scoring and reporting purposes, you must use the End Incomplete Test option for all Subtests that a student will not complete. For example: When the students needs to complete only 2 of 4 parts of a test, use the End Incomplete Test option to end the test and force a status of “complete” even though certain parts of a test were not administered or taken. **Note:** If your site purchased DRC scoring services, DRC automatically ends all incomplete tests when the site contacts DRC to indicate that testing is complete.

● ● ● Access the DRC INSIGHT Portal



www.drcedirect.com

DRC INSIGHT

DRC INSIGHT

Username

Password
 Show Text

Sign in

[Forgot your password?](#)

Welcome to the DRC INSIGHT Portal

Data Recognition Corporation (DRC) welcomes IAS Links educators to eDIRECT!

This website enables you to quickly and easily access all test administration tools in one location, from test preparation to reporting of your IAS Links test results.

To access your reports, authorized district and school personnel need to log onto the secure site with their e-mail address and password. To log on, press the **Log On** link in the upper right of this page.

To find out more information about IAS Links, select the **General Information** link under **All Applications** at the top of this page. Then select **Documents**.

ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME

Publicly accessible versions of the Online Tools Training are available. Please copy the link below into Google Chrome to access these practice opportunities. Note that Google Chrome is the only supported browser for this public version of the Online Tools Training.

WBTE Portal: <https://wbte.drcedirect.com/LL/portals/ll>

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DRC

● ● ● Test Management



- Click on MY APPLICATIONS >> Test Management:

A screenshot of the DRC INSIGHT LAS LINKS MY APPLICATIONS dropdown menu. The menu is dark blue with white text. A red arrow points to the 'MY APPLICATIONS' dropdown arrow. The 'Test Management' option is highlighted with a red box. The menu is organized into several sections: PARTICIPANT PREPARATION, SCORING AND REPORTING, OTHER LINKS, TEST PREPARATION, GENERAL INFORMATION, TECHNOLOGY SETUP, and POST-TEST ACTIONS. The 'Test Management' option is located under the TEST PREPARATION section.

DRC INSIGHT LAS LINKS MY APPLICATIONS ▾

PARTICIPANT PREPARATION

- Student Management
- Student Group Management
- Test Administrator Management
- User Management

TEST PREPARATION

- Test Management**

POST-TEST ACTIONS

- Student Management

SCORING AND REPORTING

- Educator Scoring
- Report Delivery
- Interactive Reports

GENERAL INFORMATION

- General Information

TECHNOLOGY SETUP

- Central Office Services

OTHER LINKS

- Professional Learning
- License Dashboard

Welcome to the D
Congratulations, you have suc
Several helpful links are just a
If you are having difficulty nav
LASLinksHelpDesk@datarecog
866.282.2250 (7:00 a.m. - 8:00
ACCESS ONLINE TOOL
Publicly accessible versions of

Test Sessions



Manage Test Sessions Upload Multiple Test Sessions

[+ Instructions](#)

* Indicates required fields

Administration District School
LAS Links (All) (All)

Last Name First Name Student ID
[] [] []

Session Test Administrator
[] (All)

LAS Links Form Assessment
(All) (All)

Show Sessions Print All Tickets

1. To end an incomplete test, click the **Edit/Print Ticket Status** icon (📅) from the Session Detail window in the Action column for the test session. The details for the test session you selected display in the Testing Status window.

Sessions Status Summary

[+ Instructions](#)

Session Detail

Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Action
<input type="checkbox"/>	Sample District	Sample School	Breanna	Grades 4-5 (Eng. C)	Not Started	10/11/2017	12/31/2024	
<input type="checkbox"/>	Sample District	Sample School	ENGAK	Grade K (Eng. A)	Not Started	10/11/2017	12/31/2024	
<input type="checkbox"/>	Sample District	Sample School	ENGBK	Grade K (Eng. B)	Not Started	10/11/2017	12/31/2024	
<input type="checkbox"/>	Sample District	Sample School	ENGCK	Grade K (Eng. C)	Not Started	10/11/2017	12/31/2024	
<input type="checkbox"/>	Sample District	Sample School	ENGDK	Grade K (Eng. D)	Not Started	10/11/2017	12/31/2024	



Ending Incomplete Tests



Testing Status

[+ Instructions](#)

Last Name:

Status: (All)

Status By Module: Listening

Testing Status - Breanna (Grades 4-5 (Eng. C) - Listening)

Select	Last Name	First Name	User Name	Password	Assessment	Status	Started	Completed	Action
<input type="checkbox"/>	sq	br	BSQ1	SOME9871	LISTENING	Not Started			



Ending Incomplete Tests



Testing Status

[+ Instructions](#)

Last Name:

Status: (All)

Status By Module: Listening

Testing Status - Breanna (Grades 4-5 (Eng. C) - Listening)

Select	Last Name	First Name	User Name	Password	Assessment	Status	Started	Completed	Action
<input type="checkbox"/>	sq	br	BSQ1	SOME9871	LISTENING	Not Started			

Submit

You are choosing to end an incomplete test. Are you sure?

● ● ● Technology Support



DRC Customer Service – Texas

Toll Free: 833-867-5679 Option 1

Order Support

Texas Order Support Email:

LASOrderTX@datarecognitioncorp.com

Toll Free: 833-867-5679 Option 2

Technical Support

Texas Technical Support Email:

LASTechTX@datarecognitioncorp.com

Customer Service Hours: 8:00 am – 4:30pm CT M-F

www.LASLinks.com/Texas

A graphic with the words "Thank You!" in a playful, bubbly font. Each letter is filled with a different color and has a decorative border. The word "Thank" is in orange, "You!" is in green. There are several colorful flowers (pink, blue, purple) scattered around the text.