



Guide to Administering the *preLAS* Online Assessment

● ● ● preLAS Online Testing



When you, the Test Administrator, are ready to administer the test, click on the DRC INSIGHT App installed on your device
-OR- for Remote Testing, go to the Public URL.



A screenshot of the preLAS Test Sign In interface. The background is dark blue. At the top left is the LAS Links logo. In the center is a white square containing the LAS Links logo and the text 'LAS LINKS' below it, with 'Practice Test' and 'Test Sign In' written below the square. To the right is a yellow butterfly logo with 'preLAS' written below it, and 'Test Sign In' written below that. A large red arrow points to the butterfly logo. At the bottom center is the copyright notice: 'Copyright © 2020 Data Recognition Corporation.'

Sign In



preLAS

Sign in to DRC INSIGHT with the Username and Password provided to you.

Username:

Password:

[Back](#)

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Type in the Username and Password provided to you on the Test Ticket

LAS Links

Student Test Roster

District: Sales and Training District
School: Cara Conn Sales and Training School
LAS Links Form: English Form A
Assessment: Grades 2-3 (Eng. A)
Test Session: 2-3 EL Identification
Test Session Window: 8/3/2020 to 8/17/2021

Completed	Accommodation(s)	Student Name	Date of Birth	Student ID	User Name	Password
<input type="checkbox"/>	N/A	Garza, Charlie	7/23/2010	123453427		
<input type="checkbox"/>	N/A	Hernandez, Felix	2/5/2012	10012345		
<input type="checkbox"/>	N/A	Jeffrey, Ryan	10/12/2005	012345678		
<input type="checkbox"/>	N/A	Kim, Robin	9/23/2015	132870		
<input type="checkbox"/>	N/A	mary, garza	8/22/2005	1234		

preLAS Test Materials Needed for Online Testing



**Student licenses in DRC's
INSIGHT Portal**

Examiner's Manual:
provides in-depth test
directions, rubrics and
scoring

Cue Picture Book:
provides picture prompts to
use while testing

**Audio CD and/or Audio
Files** found in INSIGHT



● ● ● Accessing the Audio Files



DRC INSIGHT LAS LINKS MYAPPLICATIONS

GENERAL INFORMATION TEST ADMINISTRATION Professional Learning

General Information Announcements Documents Downloads On-Demand Tutorials

Documents

Documents

Instructions

Administration LAS Links Document Type Assessment Resources

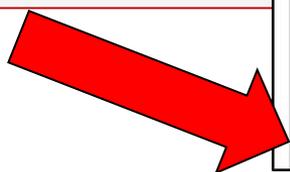
Show Documents

Drag a column header here to group by that column

Administration	Document Type	Title	Description
LAS Links	Manuals/Guides	LAS Links Central Office Services (COS) Installation	COS Installation Quick Start Guide
LAS Links	Manuals/Guides	LAS Links National Digital Library	Digital Library: Navigational Guides and Videos
LAS Links	Manuals/Guides	LAS Links Online Headset Recommendations	Guidance on headsets to use for student testing
LAS Links	Manuals/Guides	LAS Links Portal User Guide	INSIGHT Portal Guide
LAS Links	Manuals/Guides	LAS Links TUG - Volume I	Technical User Guide Volume I - Intro to LAS Links
LAS Links	Manuals/Guides	LAS Links TUG - Volume II	Technical User Guide Volume II - Central Office
LAS Links	Manuals/Guides	LAS Links TUG - Volume III	Technical User Guide Volume III - INSIGHT
LAS Links	Manuals/Guides	LAS Links TUG - Volume IV	Technical User Guide Volume IV - Troubleshooting
LAS Links	Manuals/Guides	preLAS and LAS Links Audio Files	Links to preLAS and LAS Links Audio Files

WBTE Portal: <https://wbte.drccedirect.com/LL/portals>

DRC CORPORATION **LAS Links**



● ● ● What is the preLAS?



The preLAS is language proficiency assessment consisting of an Oral Language component in **English and Spanish** for preK3-, preK4-, and Kindergarten students. Test results are used to:

- Identify and place English Language Learners (EL's) in appropriate classroom settings
- Measure the developing language of first-language learners of Spanish
- Individually administered assessment
- Takes approximately 15 minutes to administer

● ● ● Test Response Time



Refer to page 14 of the Examiner's Manual

- PreLAS is not a timed test.
- Test can be administered in several sessions.
- Test can be administered in any order.
- Allow 3 - 5 seconds for each response. If there is no response, prompt a second time. If there is still no response, continue to the next item.
- Prompts may be said no more than twice.

● ● ● *preLAS* Part 1: Simon Says



preLAS C - Oral Language

Question 1



For more detailed information, refer to:
Page 15 of the Examiner's Manual

Simon Says

We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

Practice 1: Simon says look up.

Correct Response Incorrect Response No Response

Description: Students play a game called Simon Says. The student does what Simon tells him or her to do.

Examples: Simon says look up
Simon says look down
Simon says touch your ear

Scoring: Test Administrator clicks on the circle for Correct, Incorrect and No responses.

Review

● ● ● preLAS Part 1: Simon Says



Simon Says

Students play a game called Simon Says. The student does what Simon tells him or her to do.

Online items: 1 - 13

preLAS C - Oral Language

Question 1

Simon Says

We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

Practice 1: Simon says look up.

Correct Response Incorrect Response No Response

Review/End Test Pause Flag Next

preLAS D - Oral Language

Question 1

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

● ● ● When to Stop Testing



Refer to Page 14 of the Examiner's Manual for detailed information.

- If the student has failed or does not respond to, any five consecutive items, including the practice items, stop testing in that part and move on to the next part of the test.
- If the student misses or does not respond to five consecutive items in two consecutive parts, stop the test.

● ● ● When to Stop Testing



preLAS C - Oral Language

Question 1  

Simon Says

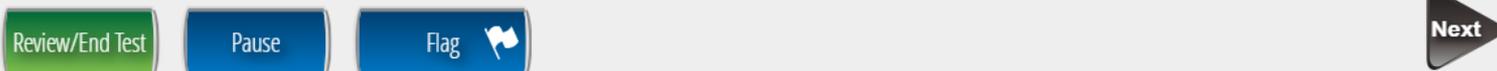
We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

Practice 1: Simon says look up.

Correct Response Incorrect Response No Response

Tip: To keep track of items missed, flag each item that is marked as Incorrect or No Response.

- Click the Review/End button at the bottom of the page to see if you have 5 flags (incorrect items) in a row
- Follow this process again if you think the student has missed 5 in a row in 2 sections in a row



When to Stop Testing



preLAS C - Oral Language

Training Student

Filter:

Please be sure you have answered all of the questions.
Click on the question line to move to that question.

Question	Question	Question
1  <input checked="" type="checkbox"/>	18 <input type="checkbox"/>	35 <input type="checkbox"/>
2  <input checked="" type="checkbox"/>	19 <input type="checkbox"/>	36 <input type="checkbox"/>
3  <input checked="" type="checkbox"/>	20 <input type="checkbox"/>	37 <input type="checkbox"/>
4  <input checked="" type="checkbox"/>	21 <input type="checkbox"/>	38 <input type="checkbox"/>
5  <input checked="" type="checkbox"/>	22 <input type="checkbox"/>	39 <input type="checkbox"/>

Tip: Each item that is Flagged was marked as Incorrect or No Response.

- Click the Review/End button at the bottom of the page to see if you have 5 flags (incorrect items) in a row.
- Follow this process again if you think the student has missed 5 in a row in 2 sections in a row.



Answered



Unanswered



Flagged

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

Return to Questions

End Test

● ● ● To Skip To Next Set of Questions



If you know you need to skip to the next section, scroll to the first item of the next section and click on it. It will take you back to the test to continue from the item you selected.

Simon Says:
Online items #1 – 12

Art Show:
Online items #13 - 24

Say What You Hear:
Online items #25 – 36

The Human Body:
Online items #37 - 48

preLAS C - Oral Language Training Student
Filter:

Please be sure you have answered all of the questions.
Click on the question line to move to that question.

Question	Question	Question
1  <input checked="" type="checkbox"/>	18 <input type="checkbox"/>	35 <input type="checkbox"/>
2  <input checked="" type="checkbox"/>	19 <input type="checkbox"/>	36 <input type="checkbox"/>
3  <input checked="" type="checkbox"/>	20 <input type="checkbox"/>	37 <input type="checkbox"/>
4  <input checked="" type="checkbox"/>	21 <input type="checkbox"/>	38 <input type="checkbox"/>
5  <input checked="" type="checkbox"/>	22 <input type="checkbox"/>	39 <input type="checkbox"/>
6 <input type="checkbox"/>	23 <input type="checkbox"/>	40 <input type="checkbox"/>
7 <input type="checkbox"/>	24 <input type="checkbox"/>	41 <input type="checkbox"/>

Scroll Down To See More

Key

Answered Unanswered  Flagged

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

[Return to Questions](#) [End Test](#)

When to Stop Testing



preLAS C - Oral Language Training Student
Filter: Show all

Please be sure you have answered all of the questions.
Click on the question line to move to that question.

Question	Question	Question
1	<input checked="" type="checkbox"/>	18 <input type="checkbox"/>
2	<input checked="" type="checkbox"/>	19 <input type="checkbox"/>
3	<input checked="" type="checkbox"/>	20 <input type="checkbox"/>
4	<input checked="" type="checkbox"/>	21 <input type="checkbox"/>
5	<input checked="" type="checkbox"/>	22 <input type="checkbox"/>
6 <input type="checkbox"/>	<input type="checkbox"/>	23 <input type="checkbox"/>
7 <input type="checkbox"/>	<input type="checkbox"/>	24 <input type="checkbox"/>

Answered

Once you have finish
To contin

preLAS C - Oral Language Training Student
Filter: Show all

Please be sure you have answered all of the questions.
Click on the question line to move to that question.

Question	Question	Question
1	<input checked="" type="checkbox"/>	18 <input type="checkbox"/>
2	<input checked="" type="checkbox"/>	19 <input type="checkbox"/>
3	<input checked="" type="checkbox"/>	20 <input type="checkbox"/>
4	<input checked="" type="checkbox"/>	21 <input type="checkbox"/>
5	<input checked="" type="checkbox"/>	22 <input type="checkbox"/>
6 <input type="checkbox"/>	<input type="checkbox"/>	23 <input type="checkbox"/>
7 <input type="checkbox"/>	<input type="checkbox"/>	24 <input type="checkbox"/>

Scroll Down To See More

Answered Unanswered Flagged

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

- Flags indicate Incorrect or No Response
- If 5 in a row (may include practice items), 2 sections in a row, you may stop testing the child.
- Click End Test



● ● ● Ending the Test Due to Insufficient Language



- If you stop the test without answering all the questions, you will get this pop up.
- Click Submit for the test to move towards reporting.



**Are you done with your test?
Be sure you have answered all of the questions.**

To continue testing, select "Return to Review."

To turn in your test, select "Submit."

Return to Review

Submit

preLAS Part 1: Simon Says



preLAS C - Oral Language

Question 1



Simon Says

We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

Practice 1: Simon says look up.

Correct Response Incorrect Response No Response

Pause = allows you to take a 20 minute break or to pause until you are ready to resume testing at another time

Click Next to move to the next item.



Review/End Test

Pause

Flag

Next

● ● ● preLAS test components



Art Show

Using the Cue Picture Book, students are asked to identify the object and answer questions related to the object. What is it? What is it used for?

Cue Book: Part 2: Items # 1 - 10

Online Items: 13 - 24

preLAS C - Oral Language

Question 13

Art Show

What is this?

Point to the corresponding picture in the Cue Picture Book.

Practice 1: Cat, kitty

Correct Response Incorrect Response No Response

Review/End Test Pause Flag

Back Next

Question 13

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

● ● ● Part 2: Art Show



- Using the **Cue Picture Book**, point to the picture and ask “What is this?”
- For more detailed information, refer to Page 16 of the Examiner’s Manual

preLAS C - Oral Language

Question 13



Art Show

What is this?

Point to the corresponding picture in the Cue Picture Book.

Practice 1: Cat, kitty

Correct Response Incorrect Response No Response

Description: Using the Cue Picture Book, students are asked to identify the object and answer questions related to the object. What is it? What is it used for?

Examples:



Scoring:

Using the student answer sheet, fill in the circle for correct responses

Review/End Test

Say →

preLAS test components



Say What You Hear

The student repeats what he or she hears.

Online items # 25 - 36

preLAS C - Oral Language

Question 25

Say What You Hear

Say: Listen to me (or the audio file) and say what you hear.

Practice 1: Good morning.

Correct Response Incorrect Response No Response

preLAS D - Oral Language

Question 25

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

Review/End Test Pause Flag Back Next

● ● ● Part 3: Say What You Hear



preLAS C - Oral Language
 Question 25 [dropdown] [mouse] [no] [pencil] [laptop] [magnifying glass] [Line Guide] [?]

Say What You Hear

Say: *Listen to me (or the audio file) and say what you hear.*

Practice 1: Good morning.

Correct Response Incorrect Response No Response

For more detailed information, refer to:
Page 18 of the Examiner's Manual

Say →

Say →

Description: The student repeats what he or she hears.	
Examples:	<p><u>Don't forget</u> your coat</p> <p>The principal <u>looked</u> at me</p> <p>My cousin <u>washes</u> the windows</p>
Scoring:	The response is correct if the underlined structures are repeated exactly as shown in the examiner's manual.

● ● ● Say What You Hear Scoring Examples



- Refer to Page 18 of the Examiner's Manual

Prompt	Structure Tested	Correct Responses	Incorrect Responses
<u>Don't forget</u> your coat.	negative command	<u>Don't forget</u> your coat. <u>Don't forget</u> you coat.	No forget your coat.
The principal <u>looked</u> at me.	past tense	The principal <u>looked</u> at me. The principal <u>looked</u> me.	The principal look me. The principal look at me.
My cousin <u>washes</u> the windows.	Third person singular, present tense	My cousin <u>washes</u> the windows. My cousin <u>washes</u> the floor.	My cousin wash the windows.

preLAS test components



The Human Body

Using the Cue Picture Book, students are asked to look at the picture and identify the body part.

Cue Book: Part 4: Items # 1 - 10
Online items # 37 – 48

preLAS C - Oral Language:
Question 37

The Human Body

I'll point to a part of the body. You tell me what it's called.
Point to the corresponding picture in the Cue Picture Book.

Practice 1: Eye

Correct Response Incorrect Response No Response

Review/End Test Pause Flag Back Next

Question 37

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

Part 4: The Human Body



preLAS C - Oral Language:

Question 37



The Human Body

I'll point to a part of the body. You tell me what it's called.

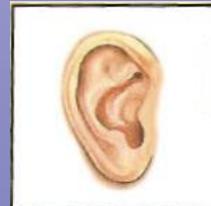
Point to the corresponding picture in the Cue Picture Book.

Say →

Using the **Cue Picture Book**, point to the picture and ask “What is this?”
For more detailed information, refer to Page 20 of the Examiner’s Manual

Description: Using the Cue Picture Book, students are asked to look at the picture and identify the body part

Examples:



Scoring:

Using the student answer sheet, fill in the circle for correct responses

● ● ● preLAS test components



Let's Tell Stories

Using the Cue Picture Book and the Audio Files, the student listens to a story and looks at corresponding pictures in the cue picture book. When the story is done, the student tells the examiner what happened in the story.

Online items: #49 - 50

preLAS C - Oral Language
Question 49

Let's Tell Stories

Now you're going to hear a story. Look at the pictures that go with it. Listen very carefully. When it's done, I want you to tell me what happened.

Now, [student's name], start here and tell me what happened in the story.

Story #1:

Please record the student's oral response in the space below.

0/2500

0 Points (No Response)

Review/End Test Pause Flag

Back Next

Question 49

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

Part 5: Let's Tell Stories



preLAS C - Oral Language

Training Student

Question 49



Story #1:

Please record the student's oral response in the space below.

The snail and the worm went for a walk. It rain. The snail say why is there a rain? I don't know.

100/2500

- 0 Points (No Response)
- 1 Point
- 2 Points
- 3 Points
- 4 Points
- 5 Points

- Using the **Cue Picture Book and Audio Files/CDs**, play the first story the for the student and ask them to repeat the story they heard.
- Choose the score (0-5 points)
- Click next
- Repeat the process for the second story.
- Transcribe each story in the space provided.

For more detailed information, refer to Page 21 of the Examiner's Manual

Review/End Test

Pause

Flag

Back

Next

● ● ● Test Completion and Reporting



- Review that you have completed all the test items
- Click End Test
- Click Submit on the pop up
- The student report will be available 30-60 minutes after test submission.

preLAS C - Oral Language:

Click

Question	1	2	3	4	5	6	7	18	19	20	21	22	23	24	35	36
	<input checked="" type="checkbox"/>															

preLAS D - Oral Language

Training Student

You have answered all questions.

To check or change your answers, select "Return to Review."

To turn in your test, select "Submit."

Scroll Down To See More

Answered Unanswered Flagged

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.



LAS Links Help Desk

866.282.2250 (7:00 a.m. - 8:00 p.m. EDT)

Email: LASLinksHelpDesk@datarecognitioncorp.com

If you already called in and have a case, provide your case number for expedited service.

www.LASLINKS.com

