



LAS Links Online

DRC INSIGHT Training

Module 1: Student Testing Experience (Forms A/B)



LAS Links by Subtest



LAS Links Forms A/B

Speaking

Subtests

- **Speak in Words**
- **Speak in Sentences**
- **Make Conversation**
- **Tell a Story**

Measures vocabulary, social and academic language, and grammar.

Listening

Subtests

- Listen for Information
- Listen in the Classroom
- Listen and Comprehend

Measures general comprehension and inferential and critical thinking skills at a discourse level.

Reading

Subtests

- Analyze Words
- Read Words
- Read for Understanding

Measures phonemic awareness for recognizing words and developing vocabulary, and demonstrates sentence level reading ability.

Writing

Subtests

- Use Conventions
- **Write About**
- **Write Why**
- **Write in Detail**

Measures written language usage and fluency skills utilizing prompts with sentence responses and essay writing.



Subtests in the red font indicate subtests that are holistically scored.

Estimated Total Time to Complete Administration of each Subtest



Subtest Area	Estimated Time
Speaking	30 minutes
Listening	30 minutes
Reading	40 minutes
Writing	40-45 minutes

NOTE: For scheduling purposes these times are recommended to complete administration of each subtest and include setup, logins, etc. in addition to testing



How is LAS Links Accessed by the Student?



After students have been assigned to a test session, they will visit the computer to complete testing. They should click on this icon to start the test:



Students enter login information



A screenshot of the LAS Links login interface. At the top left is the LAS Links logo, a red circle with white text. Below it, the text reads "Sign in to DRC INSIGHT with the Username and Password provided to you." There are two input fields: "Username:" and "Password:". To the right of these fields is a blue "Sign In" button. Below the password field is a "Display Item Ids" checkbox, which is currently unchecked. At the bottom left is a "Back" link. At the bottom right is the version number "v2017.09 rev:48f3083". At the bottom center is the copyright notice "Copyright © 2017 Data Recognition Corporation." The background of the login form is dark blue with a large, faint white graphic of a stylized 'D' or 'G' shape.





Welcome **Training Student**

Before you begin testing, please confirm your profile information is correct:

Test Name: **04**

Test Session: **Student's Session**

School Name: **Sample School**

Student ID: **1234567890**

Accommodation(s):

If the above information is correct, please select **Continue**.

If any of the above information is not correct, please raise your hand and notify your Test Administrator.

Continue

Options

Exit



The following tests have been scheduled for **Training Student!**

Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

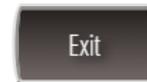
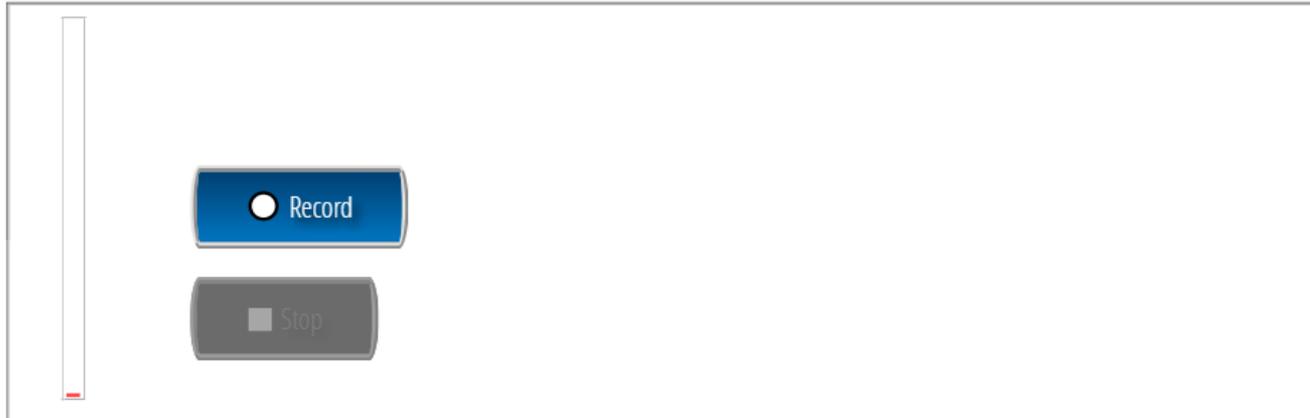
Exit

Workstation Sound Check



You will record your answers using a microphone. Does your microphone work? Follow these steps.

- 1. Click **Record**.
2. Say your name into the microphone.
Then, say the name of your school.
3. Click **Stop**.
Listen. Do you hear what you said?
 - If yes, click **I heard my recording**.
 - If no, raise your hand and ask for help.





You will record your answers using a microphone. Does your microphone work? Follow these steps.

1. Click **Record**.
2. Say your name into the microphone.
Then, say the name of your school.
- 3. Click **Stop**.
Listen. Do you hear what you said?
 - If yes, click **I heard my recording**.
 - If no, raise your hand and ask for help.



× Try Again

✓ I heard my recording

Exit



LAS Links Online:

Speaking

Speaking



Speaking Skill Areas	Scoring
Speak in Words	Correct, Incorrect/No Response
Speak in Sentences	0-3 Rubric
Make Conversation	0-3 Rubric
Tell a Story	0-4 Rubric



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Student clicks the subtest they would like to take.

Options

Exit

Test taking tips: Speaking



Speaking

Training Student

Question 1 / 24



Speak in Words

Practice A

Directions: Look at the picture. What is this?



Directions:



Voice Recorder:



You can record 3 more times.

The volume can be adjusted at any time

Click the record button to record

Pause

Options

Next



Speak in Words

Practice A

Directions:

0:09 / 0:45

Directions: Look at the picture. What is this?



Voice Recorder:



You can record 3 more times.

When recording, dot turns green. When the student has 10 seconds left to record, circle will begin to turn red.

Students can record up to 3 times, the last recording will be the recording of record and will be the recording available for scoring



Test taking tips: Speaking



You have not answered the question.

To return to the question, click **Return to the Question**.

To move on, click **Next**.

Options

Return to the Question

Next

As you watch, if a student has a box pop up on their screen during testing, that student is attempting to skip to the next question without answering. They should click the green "Return to Question" button to stay on this question and answer the question.

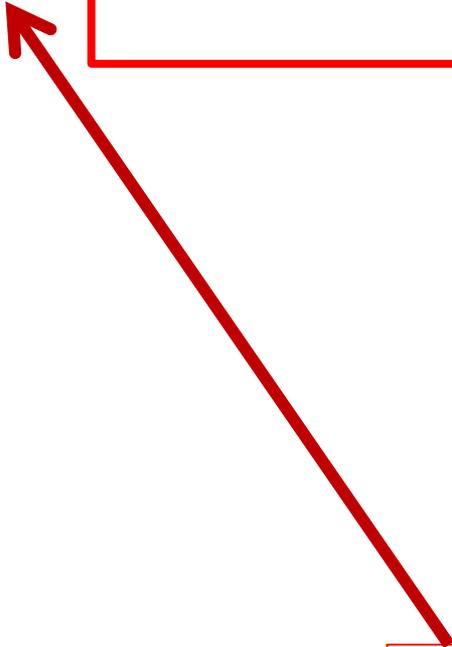
If the student is done with a question, they click **Next** to move to the next question.

Students cannot go back to previous speaking questions once a student clicks **Next** during the Speaking test.

Test taking tips: Speaking



Highlighter, notepad, magnifier and line guide are available to all students. Visit the Practice Test to see how they are used.



You will see what number you are on by looking in the upper left hand corner

Test taking tips: Speaking

Speaking

Question 1 / 24

Training Student



Speak in Words

Practice A

Directions: Look at the picture. What is this?

Directions:

0:39 / 0:45

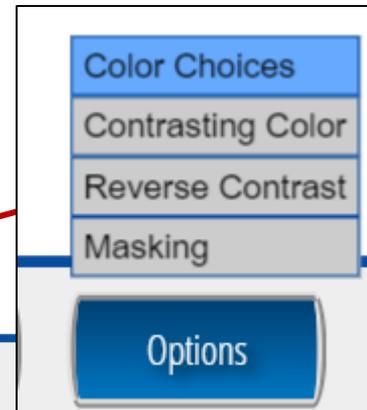


Voice Recorder:



You can record 3 more times.

Students should click PAUSE if they need a break. Pausing allows the student to resume where they left off. If left in "pause" test will log the student out and student will be able to log back in and start where they left off





Open Help

What's This?

Speak in Words

Practice A

Directions: Lo



Using Help
 What's This?

Using Help

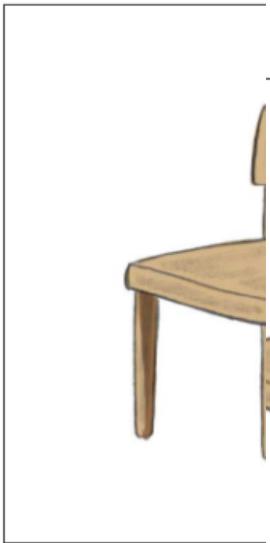


Help is available to you during your test. It has information to assist you with how things work. To use **Help**, choose the **Help** button under your name in the upper-right corner of the screen.

Across the top of the **Help** window, there are tabs for different areas of information within **Help**. Once an area is chosen, the left pane will list the topics available for that area. Once a topic is chosen, the content for that topic will be shown in the right pane of the **Help** window.

You can also access the **Help** library for some of the question types and tools by choosing the question mark icon (?) that appears in the upper-right corner of the question type or tool. When you choose this icon, the **Help** information for that question type or tool will be shown.

To close **Help**, choose the red close button (X) in the upper-right corner of the **Help** window.



Pause

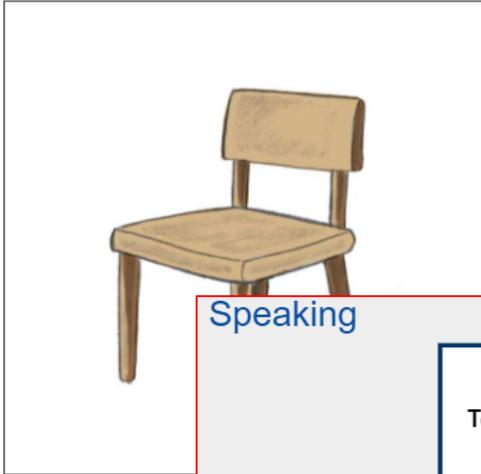
next



Speak in Words

Practice A

Directions: Look at the picture. What is this?



Directions:

0:39 / 0:45

Voice Recorder:



You can record 3 more times.

Your test is paused.
 To resume testing, click the 'Resume' button. To logout of the test, click the 'Exit' button.
 When the clock reaches 0:00 your test will exit on its own.

Options

Resume

Exit

19:44

Pause

Test taking tips: Speaking



- Once the student has completed the speaking section, the items can be immediately scored.
- Refer to Module 3: Rubric Scoring and Calibration for step-by-step directions.





LAS Links Online:

Listening



Listening



Listening Skill Areas	Scoring
Listen for Information	Multiple-Choice
Listen in the Classroom	Multiple-Choice
Listen and Comprehend	Multiple-Choice



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If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.



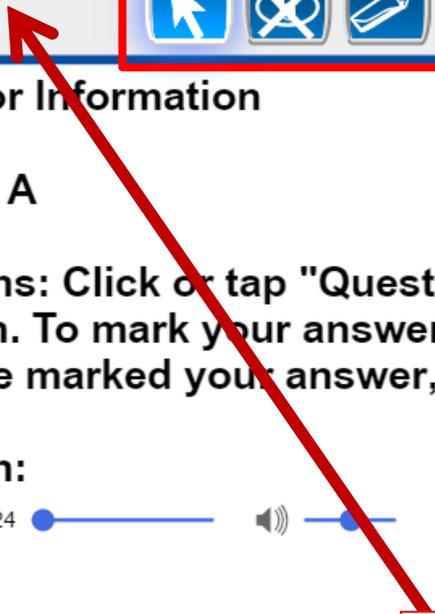
Options



Exit



Highlighter, notepad, magnifier and line guide are available to all students. Visit the Practice Test to see how they are used.



Listen for Information

Practice A

Directions: Click or tap "Question" to hear a direction. Choose the answer that goes with the direction. To mark your answer, click or tap the letter that goes with the correct answer. After you have marked your answer, click or tap "Check Your Answer."

Question:



- (a) Find a science book.
- (b) Use an encyclopedia.
- (c) Complete Chapter 2.

You will see what number you are on by looking in the upper left hand corner

Check Your Answer:





Listen for Information

Practice A

Directions: Click or tap "Question" to hear a direction. Choose the answer that goes with the direction. To mark your answer, click or tap the letter that goes with the correct answer. After you have marked your answer, click or tap "Check Your Answer."

Question:



(a) Find a science book.

(b) Use an encyclopedia.

(c) Complete Chapter 2.

Click play to hear the question.

Check Your Answer on practice items **is optional**.

Check Your Answer:



Once the student is done with a question, they click **Next** to move to the next question.

Pause

Options

Next

Test taking tips: Listening



You have not answered the question.

To return to the question, click **Return to the Question**.

To move on, click **Next**.

Options

Return to the Question

Next

As you watch, if a student has a box pop up on their screen during testing, that student is attempting to skip to the next question without answering. They should click the green "Return to Question" button to stay on this question and answer the question.

If the student is done with a question, they click **Next** to move to the next question.

Students cannot go back to previous speaking questions once a student clicks **Next** during the Speaking test.





LAS Links Online:

Reading



Reading



Listening Skill Areas	Scoring
Analyze Words	Multiple-Choice
Read Words	Multiple-Choice
Read for Understanding	Multiple-Choice





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Student clicks the subtest they would like to take.

Options

Exit



Analyze Words

Practice A

Directions:



In most cases, Directions will auto play. To replay, click the replay button



as soon as it becomes available, which is after the audio has fully played the first time.

Read the question and choose the correct way to divide the word into the root word and suffix. Mark your answer. After you have chosen your answer, click or tap "Check Your Answer" to hear more.

Question: Which shows the word instructor divided correctly into root word and suffix?

- (a) instruct | or
- (b) instruc | tor
- (c) in | structor

Students should click PAUSE if they need a break. Pausing allows the student to resume where they left off.

Check Your Answer:



Review/End Test

Pause

Flag

Options

Next



- (P1)
- (P2) Water's Never-Ending Journey
- (P3) Tortilla Wraps
- (P4) Buddy Takes a Canoe Ride

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40



In Reading, the student can check to see what number they are on and can skip back and forth between questions.

Read the question and choose the correct way to divide the word into the root word and suffix. Mark your answer. After you have chosen your answer, click or tap "Check Your Answer" to hear more.

Question: Which shows the word instructor divided correctly into root word and suffix?

- (a) instruct | or
- (b) instruc | tor
- (c) in | structor

Once the student is done with a question, the student should click Next to move to the next question.

Check Your Answer:





Analyze Words

Practice A

Directions:



Read the question and choose the correct way to divide the word into the root word and suffix. Mark your answer. After you have chosen your answer, click or tap "Check Your Answer" to hear more.

Question: Which shows the word divided directly into root word and suffix?

- (a) instruct | or
- (b) instruc | tor
- (c) in | structor

Check Your Answer:



Student can review/end test at any time during the test to see what items remain unanswered or flagged.

Students may skip ahead and come back to questions for further review. Students should click the **Flag button** to so when the student gets to the review page at the end, the student can easily find any questions they want to review.





Read for Understanding

Directions:

0:26 / 0:33



Now you will read a story and answer two questions for practice. Be sure to read the entire story. You may need to use the scroll bar on the right side of the story to view the whole story. To mark your answer, click or tap the letter next to the correct answer. After you have chosen your answer, click or tap "Check Your Answer" to hear more.

A Science Museum Field Trip

Ms. Carter's class waited for the bus to take them back to school after the field trip.

"What was your favorite part of the Science Museum?" Ms. Carter asked.

More Text Below

Practice D

What did the class see in the planetarium?

- (a) Images of planets and stars
- (b) Real planets and stars in the sky
- (c) Rockets and spaceships
- (d) Plants and trees

Check Your Answer:



For some items, a scroll bar is used to read the text below.

Review/End Test

Pause

Flag



Options

Back

Next

Please be sure you have answered all of the questions.
Click on the question line to move to that question.



Question		Question		Question	
1	<input type="checkbox"/>	15	<input checked="" type="checkbox"/>	29	(P2) <input checked="" type="checkbox"/>
2	<input checked="" type="checkbox"/>	16	<input type="checkbox"/>	30	(P2) <input checked="" type="checkbox"/>
3	<input checked="" type="checkbox"/>	17	<input checked="" type="checkbox"/>	31	(P3) <input checked="" type="checkbox"/>
4	<input checked="" type="checkbox"/>	18	<input checked="" type="checkbox"/>	32	(P3) <input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/>	19	<input checked="" type="checkbox"/>	33	(P3) <input checked="" type="checkbox"/>
6	<input type="checkbox"/>	20	<input checked="" type="checkbox"/>	34	(P3) <input checked="" type="checkbox"/>
7	<input checked="" type="checkbox"/>	21	<input checked="" type="checkbox"/>	35	(P3) <input checked="" type="checkbox"/>

Scroll Down To See More



Answered



Unanswered



Flagged

P Passage Indicator

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

Options

Return to Questions

End Test

Once Reading is complete, the student is given the opportunity to review items and return to any items they left blank, they flagged or they answered and just would like to review. Once they have completed their review, they click End Test.



LAS Links Online:

Writing



Writing



Speaking Skill Areas	Scoring
Use Conventions	Multiple Choice
Write About	0-3 Rubric
Write Why	0-3 Rubric
Write in Detail	0-4 Rubric





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Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
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- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

Exit



Write Why

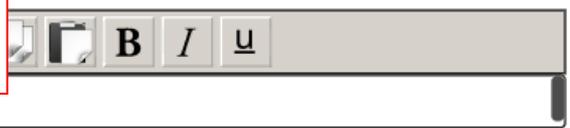
Practice D

Directions:

0:10 / 0:55

In Writing, the student can check to see what number they are on and can skip back and forth between questions.

and type it in the space below.



Directions: Read the question and make a choice. Write two reasons. Write one reason in box 1, and write a different reason in box 2.

Which of these animals would you choose for a pet?

a rabbit

a fish

Why did you choose that animal? Write two reasons.

1.

2.

Once the student is done with a question, the student should click Next to move to the next question.



1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	

In Writing, the student can check to see what number they are on and can skip back and forth between questions.

Practice D

Directions:



and type it in the space below.



Directions: Read the question and make a choice. Write two reasons. Write one reason in box 1, and write a different reason in box 2.

Which of these animals would you choose for a pet?

a rabbit

a fish

Why did you choose that animal? Write two reasons.

1. 

2. 



Write Why

Practice D

Directions:

0:10 / 0:55



Student can utilize the writing tools as desired.

Choose one and type it in the space below.

Your Choice:

Rich text editor toolbar with icons for eraser, undo, redo, cut, copy, paste, bold, italic, and underline.

Directions: Read the question and make a choice. Write two reasons. Write one reason in box 1, and write a different reason in box 2.

Which of these animals would you choose for a pet?

a rabbit

a fish

Why did you choose that animal? Write two reasons.

1. Rich text editor toolbar and text input box for the first reason.

2. Rich text editor toolbar and text input box for the second reason.

Student uses the keyboard and types their answer(s) into the boxes.



Write Why

Practice D

Directions:

0:10 / 0:55

Student can review/end test at any time during the test to see what items remain unanswered or flagged.

...e it in the space below.

Rich text editor toolbar with icons for bold, italic, underline, and other text formatting options.

Directions: Read the question and make a choice. Write two reasons. Write one reason in box 1, and write a different reason in box 2.

Why did you choose that animal? Write two reasons.

Which of these animals would you choose as a pet?

a rabbit

Students may skip ahead and come back to questions for further review. Students should click the **Flag** button to so when the student gets to the review page at the end, the student can easily find any questions they want to review.

Rich text editor toolbar and text input area for the first reason.

Rich text editor toolbar and text input area for the second reason.



Please be sure you have answered all of the questions.
Click on the question line to move to that question.



Question		Question		Question	
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4	<input checked="" type="checkbox"/>	18	<input checked="" type="checkbox"/>	32	(P3) <input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/>	19	<input checked="" type="checkbox"/>	33	(P3) <input checked="" type="checkbox"/>
6	<input type="checkbox"/>	20	<input checked="" type="checkbox"/>	34	(P3) <input checked="" type="checkbox"/>
7	<input checked="" type="checkbox"/>	21	<input checked="" type="checkbox"/>	35	(P3) <input checked="" type="checkbox"/>

Scroll Down To See More



Answered



Unanswered



Flagged

P Passage Indicator

Once you have finished taking the test, click the "End Test" button to end your test.
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Options

Return to Questions

End Test



Once Writing is complete, the student is given the opportunity to review items and return to any items they left blank, they flagged or they answered and just would like to review. Once they have completed their review, they click End Test.

Technology Support



- LAS Links Help Desk:
 - 866.282.2250
 - 7:00 a.m. - 8:00 p.m. EDT
- LASLinksHelpDesk@datarecognitioncorp.com
 - If you already called in and have a case, provide your case number for expedited service

