



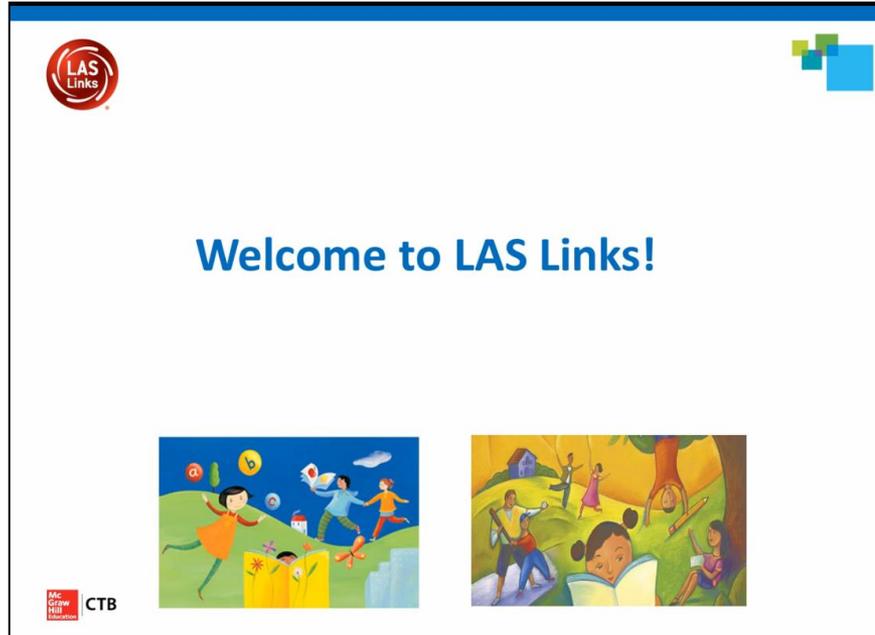
LAS Links Online

DRC INSIGHT Training

Module 1: Student Testing Experience (Forms C/D)



LAS Links Form C/D Overview



Click image above to access video:

<http://www.brainshark.com/ctb/vu?pi=zHYzcstB7zJNZVz0&>



Estimated Total Time to Complete Administration of each Subtest



Subtest Area	Estimated Time
Speaking	15 minutes – all Grades
Listening	35 minutes – Grades K-1 30 minutes – Grades 2-3, 4-5, 6-8 and 9-12
Reading	35 minutes – Grades K-1, 2-3 and 4-5 45 minutes – Grades 6-8 and 9-12
Writing	30-35 minutes – Grades K-1 35 minutes – Grades 2-12

NOTE: For scheduling purposes these times are recommended to complete administration of each subtest and include setup, logins, etc. in addition to testing



How is LAS Links Accessed by the Student?



After students have been assigned to a test session, they will visit the computer to complete testing. They should click on this icon to start the test:



Students enter login information



The screenshot shows a login interface with a blue header containing the LAS Links logo. Below the header, a dark blue box contains the text: "Sign in to DRC INSIGHT with the Username and Password provided to you." There are two input fields for "Username:" and "Password:", followed by a "Sign In" button. A "Display Item Ids" checkbox is present below the password field. At the bottom left is a "Back" link, and at the bottom right is the version number "v2017.09 rev:48f3083". The footer contains the copyright notice "Copyright © 2017 Data Recognition Corporation."



Welcome to the test!

Student(s) should confirm that their profile is correct.



Welcome **Training Student**

Before you begin testing, please confirm your profile information is correct:

Test Name: **04**
Test Session: **Student's Session**
School Name: **Sample School**

Student ID: **1234567890**

Accommodation(s):

If the above information is correct, please select **Continue**.

If any of the above information is not correct, please raise your hand and notify your Test Administrator.

Continue

Options

Exit



The following tests have been scheduled for **Training Student!**

Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

Exit



LAS Links Online: Speaking



Speaking



Speaking Skill Areas	Scoring
Make Conversation	Correct, Incorrect, No Response
Use Academic Words	Correct, Incorrect, No Response
Describe and Request Information	Constructed Response
Present and Explain Information	Constructed Response
Tell a Story	Constructed Response



The following tests have been scheduled for **Training Student!**

Once instructed, click on the test link below to start the test.
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- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

Exit

Workstation Sound Check



You will record your answers using a microphone. Does your microphone work? Follow these steps.

- 1. Click **Record**.
- 2. Say your name into the microphone.
Then, say the name of your school.
- 3. Click **Stop**.
Listen. Do you hear what you said?
 - If yes, click **I heard my recording**.
 - If no, raise your hand and ask for help.

A screenshot of a software interface for a sound check. On the left side, there is a vertical volume slider with a red indicator at the bottom. In the center, there are two buttons: a blue button with a white circle icon and the text "Record", and a grey button with a white square icon and the text "Stop".

Exit

You will record your answers using a microphone. Does your microphone work? Follow these steps.

1. Click **Record**.
2. Say your name into the microphone.
Then, say the name of your school.
- 3. Click **Stop**.
Listen. Do you hear what you said?
 - If yes, click **I heard my recording**.
 - If no, raise your hand and ask for help.

A screenshot of a microphone recording interface. On the left, there is a vertical volume indicator with a red bar at the bottom. In the center, there are two buttons: a dark grey button with a white 'X' icon and the text 'Try Again', and a green button with a white checkmark icon and the text 'I heard my recording'.

Exit



Test taking tips: Speaking



Speaking

Training Student

Question 5 / 22



Use Academic Words

Practice B

Directions: Look at the picture. What is this called? Click or tap "Record" and say your answer into the microphone. Click or tap "Stop" when you are finished. Then click or tap "Next" to hear the next question.



Directions:

0:30 / 0:30

The volume can be adjusted at any time

Voice Recorder:

Record Stop Start Over

You can record 3 more times.

Click the record button to record

Pause

Options

Next



Use Academic Words

Practice B

Directions:

0:17 / 0:30   

Directions: Look at the picture. What is this called?
Click or tap "Record" and say your answer into the microphone. Click or tap "Stop" when you are finished.
Then click or tap "Next" to hear the next question.



Voice Recorder:



You can record 3 more times.

When recording, dot turns green. When the student has 10 seconds left to record, circle will begin to turn red.

Students can record up to 3 times, the last recording will be the recording of record and will be the recording available for scoring

Pause

Options

Next

Test taking tips: Speaking



You have not answered the question.

To return to the question, click **Return to the Question**.

To move on, click **Next**.

If a student has a box pop up on their screen during testing, that student is attempting to skip to the next question without answering. They should click the green “Return to Question” button to stay on this question and answer the question.

If the student is done with a question, they click **Next** to move to the next question.

Students cannot go back to previous speaking questions once a student clicks **Next** during the Speaking test.





Highlighter, notepad, magnifier and line guide are available to all students. Visit the Practice Test to see how they are used.

Use Academic Words

Practice B

Directions: Look at the picture. What is this called? Click or tap "Record" and say your answer into the microphone. Click or tap "Stop" when you are finished. Then click or tap "Next" to hear the next question.



Students will see what number they are on by looking in the upper left hand corner

Directions:

0:30 / 0:30

Voice Recorder:

Record Stop Start Over

You can record 3 more times.





Use Academic Words

Practice B

Directions:



Directions: Look at the picture. What is this called? Click or tap "Record" and say your answer into the microphone. Click or tap "Stop" when you are finished. Then click or tap "Next" to hear the next question.



Students should click PAUSE if they need a break. Pausing allows the student to resume where they left off. If left in "pause" test will log the student out and student will be able to log back in and start where they left off

Voice Recorder:



You can record 3 more times.

- Color Choices
- Contrasting Color
- Reverse Contrast
- Masking

Options





Use Academic Words

Practice B

Directions: Look at the picture. Click or tap "Record" on the microphone. Click or tap "Next" to go to the next question. Then click or tap "Submit" to finish the question.



Directions:



Using Help
Test Directions
Tools
How To
Navigation
Options
✕

Using Help

What's This?

Using Help

Help is available to you during your test. It has information to assist you with how things work. To use **Help**, choose the **Help** button under your name in the upper-right corner of the screen.

Across the top of the **Help** window, there are tabs for different areas of information within **Help**. Once an area is chosen, the left pane will list the topics available for that area. Once a topic is chosen, the content for that topic will be shown in the right pane of the **Help** window.

You can also access the **Help** library for some of the question types and tools by choosing the question mark icon (**?**) that appears in the upper-right corner of the question type or tool. When you choose this icon, the **Help** information for that question type or tool will be shown.

To close **Help**, choose the red close button (**✕**) in the upper-right corner of the **Help** window.





Use Academic Words

Directions:



Pract
Direc
Click
micro
Then

Students should click PAUSE if they need a break. Pausing allows the student to resume where they left off. A 20 minute timer will start and if not fully exited, the system will log the student out and student will be able to log back in and start where they left off.

ure. What is this called?
say your answer into the
"Stop" when you are finished.
hear the next question.

Voice Recorder:



Your test is paused.
To resume testing, click the 'Resume' button. To logout of the test, click the 'Exit' button.
When the clock reaches 0:00 your test will exit on its own.



19:44



Test taking tips: Speaking



- Once the student has completed the speaking section, the items can be scored.
- Refer to Module 3: Rubric Scoring and Calibration for step-by-step directions.





LAS Links Online:

Listening



Listening



Listening Skill Areas	Scoring
Listen for Information	Multiple-Choice
Listen for Academic Instruction	Multiple-Choice





The following tests have been scheduled for **Training Student!**

Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

Exit



Listen for Information

Practice A

Directions: Click or tap "Question" to hear a question and the answer that goes with the direction. To mark your answer, click or tap the letter that goes with the correct answer. After you have marked your answer, click or tap "Check Your Answer."

Highlighter, notepad, magnifier and line guide are available to all students. Visit the Practice Test to see how they are used and to practice using them.

Question:



- (a) Find a science book.
- (b) Use an encyclopedia.
- (c) Complete Chapter 2.

Student will see what number they are on by looking in the upper left hand corner

Check Your Answer:





Listen for Information

Practice A

Directions: Click or tap "Question" to hear a direction. Choose the answer that goes with the direction. To mark your answer, click or tap the letter that goes with the correct answer. After you have marked your answer, click or tap "Check Your Answer."

Question:



(a) Find a science book.

(b) Use an encyclopedia.

(c) Complete Chapter 2.

Click play to hear the question.

Check Your Answer on practice items **is optional**.

Check Your Answer:



Once the student is done with a question, they click **Next** to move to the next question.

Pause

Options

Next

Test taking tips: Listening



You have not answered the question.

To return to the question, click **Return to the Question**.

To move on, click **Next**.

Options

Return to the Question

Next

If a student has a box pop up on their screen during testing, that student is attempting to skip to the next question without answering. They should click the green “Return to Question” button to stay on this question and answer the question.

If the student is done with a question, they click **Next** to move to the next question.

Students cannot go back to previous speaking questions once a student clicks **Next** during the Listening test.





LAS Links Online:

Reading



Reading



Reading Skill Areas	Scoring
Read Words (K-3 only)	Multiple-Choice
Read School Texts	Multiple-Choice
Read Academic Texts	Multiple-Choice and Constructed Response (items 23, 24, 29, 30)





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Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.



Options

Exit



Read School Texts

Practice A

Directions:



In most cases, Directions will auto play. To replay, click the replay button as soon as it becomes available, which is after the audio has fully played the first time.

Directions: Read the school notice, question, and four answer choices.

ATTENTION VALLEY ELEMENTARY STUDENTS!

It is almost time for our Spring Field Trip! Where would you like to go this year?

VOTE for your favorite

- 1. Valley Aquarium
- 2. History Museum
- 3. Botanical Gardens

Students should click PAUSE if they need a break. Pausing allows the student to resume where they left off.

Remember to vote this Friday in the cafeteria during lunch. See you there!

Question: What are students reminded

- (a) visit the Botanical Gardens
- (b) go to the cafeteria on Friday
- (c) bring a lunch for the field trip
- (d) vote on a place for their field trip

Check Your Answer:





(P1) Attention Valley Elementary
 (P2) Rivers and Lakes
 (P3) Looking for Gold
 (P4) Wind Energy

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32								

In Reading, the student can check to see what number they are on and can skip back and forth between questions.

Directions: Read the school notice, question, and four answer choices.

ATTENTION VALLEY ELEMENTARY STUDENTS!

It is almost time for our Spring Field Trip! Where would you like to go this year?

VOTE for your favorite place!

1. Valley Aquarium
2. History Museum
3. Botanical Gardens

Remember to vote this Friday in the cafeteria during lunch. See you there!

Question: What are students reminded to do?

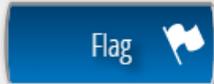
visit the Botanical Gardens

- (b) go to the cafeteria on Friday
- (c) bring a lunch for the field trip
- (d) vote on a place for their field trip

Check Your Answer:

▶ 0:00 / 0

Once the student is done with a question, the student should click Next to move to the next question.





Read School Texts

Practice A

Directions:



Directions: Read the school notice, question, and four answer choices.

ATTENTION VALLEY ELEMENTARY STUDENTS!

It is almost time for our Spring field trip. You like to go this year?

VOTE for your favorite place!

- 1. Valley Aquarium
- 2. History Museum
- 3. Botanical Gardens

Remember to vote this Friday! See you there!

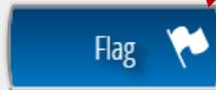
Student can review/end test at any time during the test to see what items remain unanswered or flagged.

Students may skip ahead and come back to questions for further review. Students should click the **Flag** button to so when the student gets to the review page at the end, the student can easily find any questions they want to review.

Question: What are students reminded

- (a) visit the Botanical Gardens
- (b) go to the cafeteria on Friday
- (c) bring a lunch for the field trip
- (d) vote on a place for their field trip

Check Your Answer:





Read Academic Texts

Directions: Read the story. Then answer Questions 21 through 26. To complete the student notes, use information from the story. Type the exact word or words used in the passage into the box.

Looking for Gold

- 1 Billy and I walked along the dusty trail, pushing aside low-hanging tree branches. We could hear the sound of a river trickling along, so we knew we must be close. Soon, we came to a clearing.
- 2 In front of us we saw dozens of men sifting through the water. Some men were knee-deep, reaching into the water with shovels and lifting earth into a pail. Others were along the edge of the riverbank, carefully inspecting the ground. Some worked in pairs, others worked in teams, and some worked alone.
- 3 We quickly hurried forward to join the scene. Most of the men were as busy as beavers and didn't notice us. One man looked up, his face tinted red by the sun.

Why do the boys travel to the river?

- (a) They want to ask for some of the men's gold.
- (b) They need to borrow the men's tools.
- (c) They want to look for gold.
- (d) They hope to get new jobs.

For some items, a scroll bar is used to read the text below.



Open-ended reading items are delivered in Form C/D, Español B, Grades 4-12 only

Read Academic Texts

Practice B

Directions:

0:19 / 0:46

Directions: Complete the table using information from the passage. Write the exact words from the passage into the box below.

Rivers and Lakes

Have you heard about Lake Superior and the Mississippi River? Lake Superior is the biggest lake in the United States. The Mississippi River is the largest river in the country. Lake Superior and the Mississippi River are alike because they are so enormous! But rivers and lakes are different in one important way. The water in a river flows, or moves. But a lake is calm and quiet, because its water does not move.

Student uses the keyboard and types their answer(s) into the box.

Look at the table.

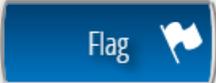
Lake Superior	Mississippi River
Biggest lake in the United States	Longest river in the United States
Enormous in size	Enormous in size
Calm and quiet	_____ (B) _____

What belongs on line _____?

Student can utilize the writing tools as desired.

Check Your Answer:

0:00 / 0:22



Please be sure you have answered all of the questions.
Click on the question line to move to that question.



Question		Question		Question	
1	<input type="checkbox"/>	15	<input checked="" type="checkbox"/>	29	(P2) <input checked="" type="checkbox"/>
2	<input checked="" type="checkbox"/>	16	<input type="checkbox"/>	30	(P2) <input checked="" type="checkbox"/>
3	<input checked="" type="checkbox"/>	17	<input checked="" type="checkbox"/>	31	(P3) <input checked="" type="checkbox"/>
4	<input checked="" type="checkbox"/>	18	<input checked="" type="checkbox"/>	32	(P3) <input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/>	19	<input checked="" type="checkbox"/>	33	(P3) <input checked="" type="checkbox"/>
6	<input type="checkbox"/>	20	<input checked="" type="checkbox"/>	34	(P3) <input checked="" type="checkbox"/>
7	<input checked="" type="checkbox"/>	21	<input checked="" type="checkbox"/>	35	(P3) <input checked="" type="checkbox"/>

Scroll Down To See More



Answered



Unanswered



Flagged

P Passage Indicator

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

Options

Return to Questions

End Test



Once Reading is complete, the student is given the opportunity to review items and return to any items they left blank, they flagged or they answered and just would like to review. Once they have completed their review, they click End Test.



LAS Links Online:

Writing



Writing



Writing Skill Areas	Scoring
Start Writing (K-1 only)	Constructed Response
Write to Express Ideas (all grades)	Constructed Response
Write Academic Texts (1-12 only)	Constructed Response
Use Grammar and Conventions (all grades)	Multiple-Choice





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If no additional tests are available, please select **Exit** to close the application.

- [Speaking](#)
- [Listening](#)
- [Reading](#)
- [Writing](#)

Student is presented with the subtests they have been assigned in the Test Session.

Student clicks the subtest they would like to take.

Options

Exit



Write Academic Texts

Practice B

Directions:

0:17 / 0:53



You are writing a report on the Mississippi River. You see this table in a book:

Mississippi River Facts	
Length	2,350 miles
Rank	4th longest in the world
Widest point	11 miles

The Mississippi River is 11 miles at its widest point.

Write one or two sentences explaining the information in the table.

Student uses the keyboard and types their answer(s) into the box.



Review/End Test

Pause

Flag

Options

Back

Next



Write Academic Texts

Practice B

Directions:

0:17 / 0:53



You are writing a report on the Mississippi River. You see this table in a book:

Mississippi River Facts	
Length	2,350 miles
Rank	4th longest in the world
Widest point	11 miles

The Mississippi River is 11 miles at its widest point.

Write one or two sentences explaining the information in the table.

Student can utilize the writing tools as desired.

Once the student is done with a question, the student should click Next to move to the next question.



Review/End Test

Pause

Flag



Options

Back

Next



Question 12 / 19



- (P1) People have been using wind power
 - (P2) Bill and I found an open spot
- 1 2 3 4 5 6 7 8 9 10
11 12 13 14 15 16 17 18 19

In Writing, the student can check to see what number they are on and can skip back and forth between questions.

Practice B

Directions:

0:53 / 0:53

You are writing a report on the Mississippi River. You see this table in a book:

Mississippi River Facts	
Length	2,350 miles
Rank	4th longest
	11 miles

Student can review/end test at any time during the test to see what items remain unanswered or flagged.

Students may skip ahead and come back to questions for further review. Students should click the **Flag button** so when the student gets to the review page at the end, the student can easily find any questions they want to review.

Write one or two sentences explaining the information in



Review/End Test | Pause | Flag | Options | Back | Next

Please be sure you have answered all of the questions.
Click on the question line to move to that question.



Question		Question		Question	
1	<input type="checkbox"/>	15	<input checked="" type="checkbox"/>	29	(P2) <input checked="" type="checkbox"/>
2	<input checked="" type="checkbox"/>	16	<input type="checkbox"/>	30	(P2) <input checked="" type="checkbox"/>
3	<input checked="" type="checkbox"/>	17	<input checked="" type="checkbox"/>	31	(P3) <input checked="" type="checkbox"/>
4	<input checked="" type="checkbox"/>	18	<input checked="" type="checkbox"/>	32	(P3) <input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/>	19	<input checked="" type="checkbox"/>	33	(P3) <input checked="" type="checkbox"/>
6	<input type="checkbox"/>	20	<input checked="" type="checkbox"/>	34	(P3) <input checked="" type="checkbox"/>
7	<input checked="" type="checkbox"/>	21	<input checked="" type="checkbox"/>	35	(P3) <input checked="" type="checkbox"/>

Scroll Down To See More



Answered



Unanswered



Flagged

P Passage Indicator

Once you have finished taking the test, click the "End Test" button to end your test.
To continue testing, click the "Return to Questions" button.

Options

Return to Questions

End Test



Once Writing is complete, the student is given the opportunity to review items and return to any items they left blank, they flagged or they answered and just would like to review. Once they have completed their review, they click End Test.

Technology Support



- LAS Links Help Desk:
 - 866.282.2250
 - 7:00 a.m. - 8:00 p.m. EDT
- LASLinksHelpDesk@datarecognitioncorp.com
 - If you already called in and have a case, provide your case number for expedited service

