



preLAS Online Scheduling Test Sessions

Texas English Learner Identification: Program Overview



Grade Level	Approved Assessment(s) for Identification:
preK3, preK4, Kindergarten	<ul style="list-style-type: none">• preLAS English Form C• preLAS Español Form C• Available in Paper format
1 st Grade	<ul style="list-style-type: none">• LAS Links Form A• Speaking and Listening Only• Available in Online or Paper formats
2 nd – 12 th Grade	<ul style="list-style-type: none">• LAS Links Form A• Speaking, Listening, Reading and Writing• Available in Online or Paper formats
1 st – 6 th Grade	<ul style="list-style-type: none">• LAS Links Español Form A• Speaking and Listening• Available in Online or Paper formats

❖ Norm Reference Tests are no longer utilized for the identification of English learners.

● ● ● Test Management – Creating a Session



DRC INSIGHT™ LAS LINKS MY APPLICATIONS ▾

Welcome to the DRC Insight™ LAS Links™ system. Congratulations, you have successfully logged in. Several helpful links are just a click away. If you are having difficulty navigating the system, please contact the LAS Links Help Desk at LASLinksHelpDesk@datarecognition.com or call 866.282.2250 (7:00 a.m. - 8:00 p.m. EST).

ACCESS ONLINE TOOLS

Publicly accessible versions of the system are available for use by students and parents. For more information, please visit [www.drcinsight.com](#).

PARTICIPANT PREPARATION

- Student Management
- Student Group Management
- Test Administrator Management
- User Management

TEST PREPARATION

- Test Management

POST-TEST ACTIONS

- Student Management

SCORING AND REPORTING

- Educator Scoring
- Report Delivery
- Interactive Reports

GENERAL INFORMATION

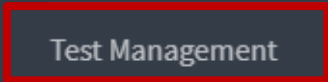
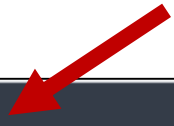
- General Information

TECHNOLOGY SETUP

- Central Office Services

OTHER LINKS

- Professional Learning
- License Dashboard



● ● ● Creating a Test Session



To add a session, choose preLAS Online from the Administration dropdown.

Choose the School (as applicable) from the dropdown menu, then click Add Session, found at the bottom of the page.

DRC INSIGHT LAS LINKS TEST MANAGEMENT

Test Management Manage Test Sessions Manage Testing Windows

Test Sessions

Manage Test Sessions Upload Multiple Test Sessions

[Instructions](#)

* Indicates required fields

Administration preLAS Online *	District Sales and Training District -	School Cara Quinn Sales and Training
Last Name	First Name	Student ID
Session	Test Administrator (All)	Scoring Option (All)
LAS Links Form (All)	Assessment (All)	
Date Range FROM:	Date Range TO:	

Show Sessions Print All Tickets

Sessions Status Summary

[Instructions](#)

Session Detail									
Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Scoring Option	Action
Choose from the above filters and click on 'Find Sessions' to view matching 'Sessions'									

Add Session Export to Excel Unlock Selected Unlock All Export Student Details Change to DRC Scored

● ● ● Creating a Test Session



1. Uniquely name your session so you can easily search for it later
2. Choose the desired Test Form
3. Choose from the available subtest
 - Note: Only Oral Language is required for Identification purposes.
 - Pre-Literacy may be utilized at no additional cost
4. Highlight the students to be added to the session and click the blue right arrow to assign them to the session.

* Indicates required fields

Session Name: preK3 ID - English * Scoring Option Status: Educator Scored Change to DRC Scored Test Administrator: [dropdown]

LAS Links Test Form: English Form C (selected), English Form D, Espanol Form C

Available Subtests: Oral Language (checked), Pre-Literacy

Subtest(s) Chosen for Session: Oral Language English Form C (checked)

Begin Date: 9/1/2020 * End Date: 9/30/2020 * Mode: Online *

Search for Available Students

Student Last Name: [input] Student First Name: [input] Student ID: [input] Grade: (All) [dropdown]

Demographic: (All) [dropdown] Accommodation: (All) [dropdown] Test Administrator: (All) [dropdown] Student Group: (All) [dropdown]

Find Students New Student Clear

Available Students: Test, Test (temp01)

Students in Session: [empty list]

Double-click to edit Student Double-click to edit Student


Save Save & Add Another Cancel



Generating Test Tickets

Print All / Print Selected



To print all of the test tickets for the students in a test session, click the Print All Tickets icon () in the Action column of the Sessions Detail window for the test session.

Test Sessions

Manage Test Sessions | Upload Multiple Test Sessions

[+ Instructions](#)

* Indicates required fields

Administration: preLAS Online * | District: Sales and Training District - | School: Cara Quinn Sales and Training School

Last Name: | First Name: | Student ID: |

Session: | Test Administrator: (All) | Scoring Option: (All) |


LAS Links Form: (All) | Assessment: (All) |

Date Range FROM: | Date Range TO: |

Show Sessions | Print All Tickets

Sessions | Status Summary

[+ Instructions](#)

Session Detail									
Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Scoring Option	Action
<input type="checkbox"/>	Sales and Training District	Cara Quinn Sales and Training School	preK3 ID English	English Form C	Not Started	8/17/2020	9/30/2020	Educator Scored	



● ● ● Test Tickets



preLAS Online Student Test Roster

Student Roster is for the Test Administrator

District: Sales and Training District
School: Cara Quinn Sales and Training School
LAS Links Form: English Form C
Assessment: English Form C
Test Session: preK3 ID English
Test Session Window: 8/17/2020 to 9/30/2020

Completed	Accommodation(s)	Student Name	Date of Birth	Student ID	User Name	Password
<input type="checkbox"/>	N/A	Jane, Doe	5/25/2018	Temp02	DJANE1	RICE4675
<input type="checkbox"/>	N/A	John, Doe	5/25/2018	Temp03	DJOHN1	FORM2264
<input type="checkbox"/>	N/A	Test, Test	5/25/2018	temp01	TTEST1	BIRD2592


The Test Administrator uses the Test Ticket information to log into the test. NOT the student.

Accommodation(s): N/A Test Session Name: preK3 ID English Student ID: Temp02 Username: DJANE1 Password: RICE4675	Accommodation(s): N/A Test Session Name: preK3 ID English Student ID: Temp03 Username: DJOHN1 Password: FORM2264
preLAS Online Online Test Ticket English Form C - English Form C	
Test Test Date of Birth: 5/25/2018 Accommodation(s): N/A Test Session Name: preK3 ID English Student ID: temp01 Username: TTEST1 Password: BIRD2592	

Test Ticket is for the Test Administrator

● ● ● Editing a Test Session



To edit a test session, click the View/Edit icon () in the Action column. Once one student has started testing in that particular test session, the only edits you can make to a test session is to **change the test session end date**, add additional students to the session, or to remove students (who have not started testing) from the test session.

Test Sessions

Manage Test Sessions | Upload Multiple Test Sessions

[Instructions](#)

* Indicates required fields

Administration: preLAS Online * | District: Sales and Training District - | School: Cara Quinn Sales and Traini |

Last Name: | First Name: | Student ID: |

Session: | Test Administrator: (All) | Scoring Option: (All) |

LAS Links Form: (All) | Assessment: (All) |






Date Range FROM: | Date Range TO: |

Show Sessions | Print All Tickets

Sessions | Status Summary

[Instructions](#)

Session Detail

Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Scoring Option	Action
<input type="checkbox"/>	Sales and Training District	Cara Quinn Sales and Training School	preK3 ID English	English Form C	Not Started	8/17/2020	9/30/2020	Educator Scored	    

● ● ● Support



DRC Customer Service – Texas

Toll Free: 833-867-5679 Option 1

Order Support

Texas Order Support Email:

LASOrderTX@datarecognitioncorp.com

Toll Free: 833-867-5679 Option 2

Technical Support

Texas Technical Support Email:

LASTechTX@datarecognitioncorp.com

Customer Service Hours: 8:00 am – 4:30pm CT M-F

www.LASLinks.com/Texas

