



Navigating the License Dashboard

Accessing the License Dashboard

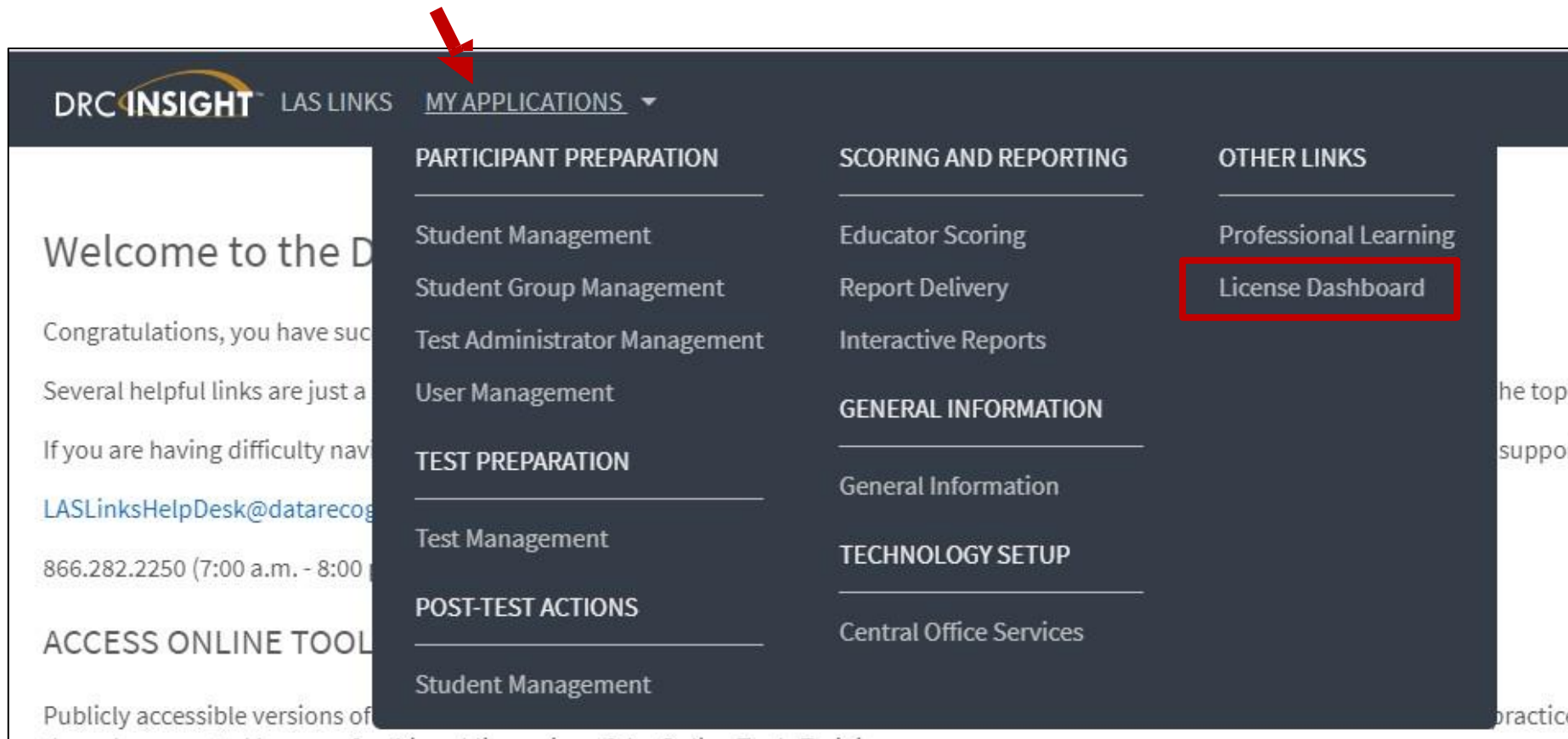


- The Point of Contact (POC) at each LEA has been provided access to the License Dashboard (upon purchase of licenses)
- If you are not the POC DRC has on file, you will need to ask the POC to add the License Dashboard permission to your profile
 - The POC is typically your Bilingual/ESL director
 - Directions for adding this permission is provided in the slides that follow

Navigating the License Dashboard



Click on MY APPLICATIONS >> License Dashboard:



Navigating the License Dashboard



Two Domain:

- 1st Grade – Speaking + Listening
- Espanol – Hablando + Escuchando

Four Domain:

- 2nd – 12th Grade – Speaking + Listening + Reading + Writing

PreLAS:

- PreK3 – Kindergarten
- 1 License per Student per Test - Includes required Oral Component and optional PreLiteracy Component

The screenshot shows the 'License Dashboard' interface. At the top, there's a header with 'DRC INSIGHT', 'LAS LINKS', and 'LICENSE DASHBOARD'. Below the header, the title 'License Dashboard' is displayed. A search bar shows 'Isd - 100' with 'Change Site' and 'Clear' buttons. Two tabs, 'License Usage' and 'Adjustment History', are visible, with 'License Usage' being the active tab. The main content is a table with four columns: 'License Type', 'Cumulative Balance', 'Total Consumed', and 'Total Available'. The table lists three license types: 'Student License - Two Domain', 'Student License - Four Domain', and 'Student License - preLAS', each with corresponding balance and consumption data.

License Type ↕	Cumulative Balance ↕	Total Consumed ↕	Total Available ↕
Student License - Two Domain	13,428	11,014	2,414
Student License - Four Domain	28,757	26,278	2,479
Student License - preLAS	3,000	1,009	1,991

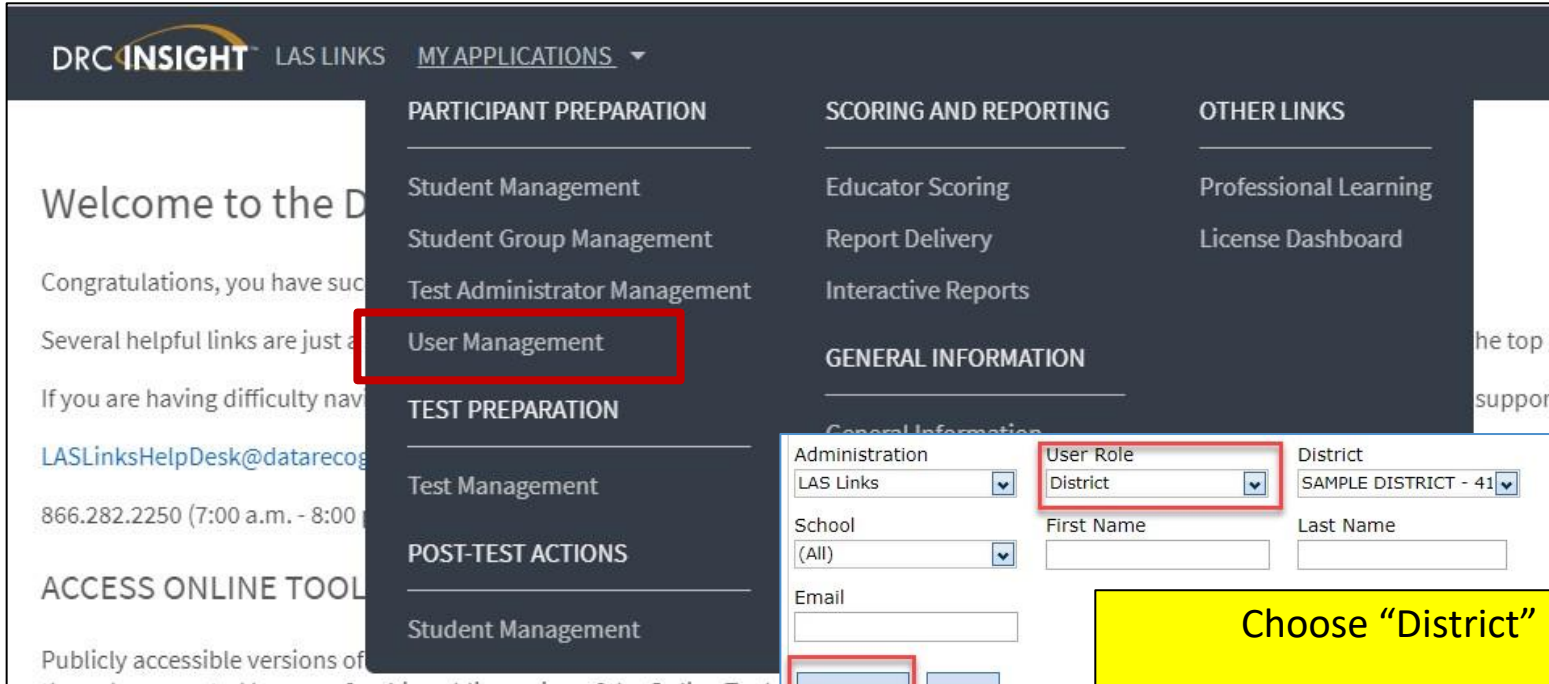
Navigating the License Dashboard

Click on Adjustment History to track your purchases.

License Usage			
Adjustment History			
License Type:	All Licenses ▾	Search	✕
License Type ▴▾	Transaction Date ↓	Action ▴▾	Quantity ▴▾
Student License - preLAS	Apr 21, 2025, 11:45:47 AM	Purchase	3,000
Student License - Four Domain	Jan 7, 2025, 10:37:52 AM	Purchase	3,500
Student License - Two Domain	Jan 7, 2025, 10:37:38 AM	Purchase	800

Adding the License Dashboard Permission

Click on My Applications >> User Management



Administration

Administration
LAS Links

School
(All)

Email

Find User Clear

Users Profiles

Administration

User Role
District

District
SAMPLE DISTRICT - 41

First Name

Last Name

Choose "District" under User Role

Click "Find User"

Click the "Profiles" tab

Last Name	First Name	Last Name	Action
b			
Carpenter	Beverly		
District01	LASLinks	LL.TS.Dst01@mail.com	
Jark	Loel	Lake@SampleEmail.com	

Adding the License Dashboard Permission



Users

Profiles

User Profiles

☒	Last Name ▲	First Name ▲	Email ▲	Role ▲	Administration ▲	District ▲	School ▲
☒	b	a	fjvgokea.rvv@20minutemail.it	District	LAS Links	412345678	
☒	Carpenter	Beverly		District	LAS Links	412345678	
☒	District01	LASLinks	LL.TS.Dst01@mail.com	District	LAS Links	412345678	
☒	Jark	Loel	Lake@SampleEmail.com	District	LAS Links	412345678	
☒	Kodali	Anu		District	LAS Links	412345678	
☒	Kollasch	Jacob		District	LAS Links	412345678	
☒	One	Test	c4591636@nwytg.net	District	LAS Links	412345678	
☒	Ormseth	Megan		District	LAS Links	412345678	
☒	Quinn	Cara	cquinn@datarecognitioncorp.com	District	LAS Links	412345678	
☒	Waters	Open	MikeDoe@SampleEmail.com	District	LAS Links	412345678	

Once you have chosen the District User(s) who should receive the new permission, click “Assign Permissions”.

Adding the License Dashboard Permission



Click on “License Management – View”

Click the right arrow to move the permission under “Assigned Permissions”

Click “Save”

Assign Permissions

You can only assign permissions on this screen, not remove them.
Permission(s) in the right-hand list will be added to the user profile(s) you selected on the previous screen.

Permission-set

Tip: When you select a permission, its description will display below the list

Available Permissions		Assigned Permissions
Administrator		
Administrator - Mass Assign Role		
Documents - View		
Educator Scoring		
License Management - View		
Online Testing - Secured Resources		
Professional Learning - Access		
Professional Learning - District		
Reports - View District Files		
Reports - View School Files		
Student Groups - Add/Edit		

• **License Management - View:** Allows a user access to the License Dashboard

Save **Cancel**

DRC Customer Service – Texas

Toll Free: 833-867-5679 Option 1

Order Support

Texas Order Support Email:

LASOrderTX@datarecognitioncorp.com

Toll Free: 833-867-5679 Option 2

Technical Support

Texas Technical Support Email:

LASTechTX@datarecognitioncorp.com

Customer Service Hours: 8:00 am – 4:30pm CT M-F

www.LASLinks.com/Texas